



TAMPINES PRIMARY SCHOOL

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A School of Distinction – Enriched Beyond Limits, Loved Beyond Measure

TPS/1/2009

2 Jan 2009

Dear Parents/Guardians

School of Distinction: Enriched Beyond Limits; Loved Beyond Measure

WELCOME TO 2009!

1. We would like to welcome all pupils back to school. In particular, on behalf of all pupils, staff and parents of TPS, we like to extend a warm welcome to all 2009 P1 pupils, new international pupils and their parents. We have an exciting year ahead of us and over the next few weeks will be updating you on the innovations in our academic, character development and co-curricular programmes. All these are aimed at achieving our vision to be a “School of Distinction: Enriched Beyond Limits; Loved Beyond Measure”.

SCHOOL CURRICULUM HOURS/CCA, SUPPLEMENTARY, REMEDIAL SCHEDULE

2. The school will operate on a single session timetable in 2009 and the following are the school hours and the CCA/supplementary/remedial schedule:

School Hours

a. Monday - 8.00am – 1.00pm; Pupils to assemble by 7.40am. Early bird programmes on various topics like science, English and Maths are conducted during this time.

b. Tuesday - Friday - 8.00am – 1.30pm; Pupils to assemble by 7.40am. Early bird programmes on various topics like science, English and Maths are conducted during this time.

c. Recess and lunch (where applicable) – please see table below

Item	P5 – P6	P3 – P4	P1 – P2
Recess Time	9.30 – 10.00am (while P5 – P6 has an earlier recess, they also have an earlier lunch at 1.00pm.)	10.00 – 10.30am	10.30 – 11.00am (P1 – P2 has a later recess to ensure they can last until they reach home for lunch after school.)
Lunch Time (only when pupils have to stay for remedial/supplementary)	1.00 – 1.30pm (P5 – P6 will have an earlier lunch time. They will go back to class at 1.30pm for lessons.)	1.30 – 2.00pm	1.30 – 2.00pm

2009 CCA/Supplementary/Remedial Schedule

3. Please refer to table below for the schedule of after-school programmes conducted for pupils:

P1 and P2			
Programme	Day / Time	Starting When?	For Whom?
Remedial / Learning Support Programme / Learning Support Math	Thursday 2 – 4pm	Term 1, Week 3	For selected pupils. Letters will be given to parents by Form Teachers at a later date.
CCA	Tuesday 2 – 4pm	In Term 2 & 3 only	CCA is optional. Pupils can sign up for CCAs if they are interested.
P3 and P4			
Programme	Day / Time	Starting When?	For Whom?
Supplementary	Tuesday (EL/Math/Sc) 2 – 4pm Thursday (MT) 2 – 4pm	Term 1, Week 2	All pupils. No separate consent forms will be given.
Remedial	Friday 2 – 4pm	Term 2, Week 1	Selected pupils only. Consent forms will be given to parents by Form Teachers for pupils who are selected.
Conversational ML/CL (paid by MOE)	Wednesday 2 – 4pm	Term 3 and Term 4 only. Parents will be informed of exact starting date at a later time.	All pupils are required to attend. Consent forms will be given out at a later date.
CCA	Tuesday and/or Thursday 4 – 6pm	Term 1 to Term 4 Exact dates to be announced later.	CCA is optional. Pupils can sign up for CCA if they are keen.
P5			
Programme	Day / Time	Starting When?	For Whom?
Supplementary	Tuesday & Thursday (EL/Math/Sc) 2 – 4pm Friday (MT) 2 – 4pm	Term 1, Week 2	All pupils. No separate consent forms will be given.
Conversational ML/CL (paid by MOE)	Wednesday 2 – 4pm	Term 1 and Term 2 only. Parents will be informed of exact starting date at a later time.	All pupils are required to attend. Consent forms will be given out at a later date.
CCA	Tuesday and/or Thursday	Term 1 – Term 4	CCA is optional. Pupils can sign up for CCAs if

	4 – 6pm	Exact starting date will be announced later.	they are interested.
P6			
Programme	Day / Time	Starting When?	For Whom?
Supplementary	Thursday & Friday (EL/Math/Sc) 2 – 4pm Tuesday (MT) 2 – 4pm	Term 1, Week 2	All pupils. No separate consent forms will be given.
Conversational ML/CL (paid by MOE)	Wednesday 2 – 4pm	Term 1 and Term 2 only. Parents will be informed of exact starting date at a later time.	All pupils are required to attend. Consent forms will be given out at a later date.
CCA	Tuesday and/or Thursday 4 – 6pm	Term 1 – Term 4 Exact starting date will be announced later.	CCA is optional. Pupils can sign up for CCAs if they are interested.

SCHOOL ASSEMBLY AND DISMISSAL ARRANGEMENTS

4. All parents are requested to take note of the following arrangement for school assembly and dismissal:

Type	Time	Arrangement
Parents who drive	Start of school day	Parents can drop their child inside the school compound <u>in the morning</u> . Please observe speed limit of 10km/hr inside school compound. For pupils' safety, parents are kindly requested to drive slowly at all time inside the school carpark.
	School dismissal	<u>Good Weather</u> Parents to park and wait at HDB carparks next to school. To pick up the child at the side gate. <u>Raining</u> Parents pick up their child inside school compound during school dismissal when it rains.
Parents who don't drive.	Start of school day	Can accompany the child into the school or see the child off at the school side gate.
	School dismissal	<u>Good Weather</u> Pick up the child at the side gate. <u>Raining</u> Parents can wait inside school compound (in the canteen) when it rains.
Pupils taking school bus	Start of school day	All pupils taking school bus should take note of the following: <u>Express Bus</u> Pupils will board the bus at their assigned pick up points in Tampines.

		<p>Pupils will be given a colour tag based on the Express bus they are taking. They can only board the Express Bus at their designated pick up point.</p> <p><u>Home School Bus</u> School bus vendor will make individual arrangements with parents.</p>
	School dismissal	<p>All pupils will assemble in the following ways:</p> <p><u>Express Bus</u> All pupils will assemble in the school hall and be taken to their respective buses by the bus attendant. No pupil is allowed to board the bus on their own.</p> <p><u>Home-School Bus</u> All pupils will assemble in the canteen according to their bus number. They will be taken to their bus by the bus attendant. No pupil is allowed to board the bus on their own.</p>

SCHOOL CONTACT

5. To facilitate parents who wish to contact the office and/or teachers, the following are the contact numbers:

- a. General Office – 6783 1190 (6448 3823)/ Fax: 6784 3521 (6448 7273)
- b. Staff Room 1 – Main staff room (P1, P3, P5 and P6 teachers) - 6448 7801
- c. Staff Room 2 – P2 teachers - 6448 8071
- d. Staff Room 3 – P4 teachers and Mother Tongue Language Teachers - 6448 2072

CCA BAZAAR

6. Please be informed that all parents are invited to the CCA Bazaar on 10 Jan 2008 (Sat) from 9 – 11am, in the school hall. This session is to brief all parents on the CCA policy and activities in Tampines. HOD PEACH will be **briefing all parents at 9am in the school hall** before you proceed to view the CCA booths to obtain more information on the various CCAs. After the session, parents will be better able to advise their child on their choice of CCA.

7. All pupils will be briefed by HOD PEACH in school separately. An option form will be given to all pupils who are required to submit their CCA option form by 12 Jan 2009.

STUDENTS' ACCIDENT PROTECTION SCHEME 2009

8. As part of the school's policy to enhance the welfare of our students, we have bought accident insurance for all our students. Please take note that the insurer this year is "AB Lim Pte Ltd". A brochure containing information on the insurance policy and procedures for making claims will be given to you at a later date.

HEALTH MATTERS

9. The following is the arrangement for pupils who are unwell:

Type	Action	Remarks
Pupils are in school	Pupils who are unwell will rest in the sick bay in the general office.	For the pupil's safety, the school will only release the child to the parents.

	<p>Parents will be informed by Form Teacher or General Office.</p> <p>Parents to pick up the child from the general office.</p>	<p>If parents are unable to make it, please inform the school which relative is coming to pick up your child.</p>
<p>Pupils are not in school</p>	<p>Parents are requested to inform your child's form teacher.</p> <p>Form Teacher will also call parents to find out the reasons for their child's absence from school.</p>	<p>All parents are requested to inform the school if their child has Hand-foot-mouth disease and Tuberculosis</p>

Warmest regards,



Mrs Wong Bin Eng
Principal

